

Troop 455 Committee Meeting Minutes

11 January 2021

- Roll Call:
 - Dylan Miyake
 - Shelly Hart
 - Jody Brooks
 - Brady Lum
 - Laurel Miyake
 - Sue Anthony
 - Jonathan Lathbury
 - David Moore
 - Todd Sharp
 - Pierce Pape
 - Mickey Smith

- Approval of Minutes
 - **Approved: Committee unanimously approved minutes.**
 - **Action Item: Sue to distribute to Troop via posting on Scoutbook.**

- Scoutmaster's Minute
 - Virtual COH Patch Distribution: Delivering MB and rank badges to Scouts: only 2-3 Scouts left to receive their badges
 - Winter Camp: went well; Scouts had fun. Todd saw Covid-19 protocols being followed. One camper and one adult tested positive after camp and attendees have been notified by Winter Camp administration.
 - January Outing being moved to January 29-31 weekend, likely at Bert Adams Jameson campground
 - Increasing ASM's roles with assignment to specific patrols. Meeting with individual ASMs to clarify role and responsibility during meetings and outings.
 - Patrol method being amplified during outings. It was successfully engaged during the fishing outing in November.
 - Discussions underway with Mickey Smith about offering ISLT (Scout Leadership Training) in February.
 - Brady raised Cell Phone Policy during Scout activities, especially outings and camps. Todd will ask SPL to go over Code of Conduct with Scouts as a reminder of cell phone protocol.
 - **Action Item (Todd, Brady): Inform Scouts and Parents of SB enrollment activity at the beginning of January 12th meeting. Lead parents and Scouts on enrollment steps at the beginning of the meeting.**

- Administration
 - [Treasurer's Report](#) – Shelly
 - Bank Balance: 7500 dollars

- COH Advancement badges and tokens paid for in full
 - Outstanding reimbursements:
 - Action Item (Shelly and Todd): Reimburse Todd for paying Council Troop Winter Camp dues
 - Action Item (Shelly and Jody): Reimburse Jody for COH refreshment costs
 - Starting to collect money through Scoutbook and setting up Paypal integration Our Troop is an early adopter so there are expected roadblocks. We want to keep associated payment fees low.
 - Continue efforts to get Troop dues paid in full
 - Action Item (Shelly and Brady): Scoutbook has invoice functions. Brady and Shelly will discuss SB invoice opportunities.
- Fundraising Chair: TBD
 - Action Item (ALL): Consider candidates and reach out to a parent who would be willing to serve the Troop in this capacity. Could be one or more than one volunteer.
 - **Approved: Troop 455 to skip Campcard sales for 2021, due to COVID restrictions and inability for scouts to sell face to face.**
 - Popcorn Sales in Fall of 2021
 - Fundraising ideas: Cast Iron Cooking Demonstration and Sale at N.Highland Ace Hardware, Scout-led Car Wash in Haygood parking Lot, Sunday morning Pancake breakfast at Haygood, Christmas tree disposal and chipping coinciding with Haygood Christmas tree sale
- Recruiting Chair: TBD
 - Action Item (ALL): Consider candidates and reach out to a parent who would be willing to serve the Troop in this capacity. Could be one or more than one volunteer.
 - Pack 17 Partnership: Den Chief openings will be filled by Scouts, Wiley Lum and Walker Moore
 - Howard Middle School Partnership -- Todd spoke with Coach Easley and is expecting Troop 455 pictures and info to be included in the next school newsletter.
 - **Approved: Formation of Pack 17 Crossover Committee (Laurel Miyake)**
 - Action Item (Laurel): Work with Pack 17, PLC, Todd, Pierce and Amber to set up a plan to cross over as many Pack 17 scouts as possible. This includes:
 - Work with PLC to schedule meeting for Pack 17 scouts in February to coincide with Camp info session
 - Work with PLC to plan an outing that includes activities (like basic Scout Skills) that Pack 17 Webelos IIs would enjoy.
 - Schedule Summer Camp meeting and New Scout/Parent Meeting **IN FEBRUARY**

- Facilities Update: David
 - David attended a Church meeting tonight and shared good news with the TC: Church has granted permission for Troop 455 to meet indoors in their gym beginning January 19th. The following guidelines must be met:
 - Church cleaning crew will alter their schedule at the Church's expense and clean after the Troop's meeting.
 - All adult Scout leaders that interact with Scouts need to complete Safe Sanctuaries training prior to January 19th. It is an approximate 15 minute long task.
 - All CDC guidelines must be followed by Scouts, Scout leadership and anyone attending the Scout meeting. (Masks worn at all times, physical distance between attendees, no pre-existing illness conditions and temperatures taken prior to entering, etc.)
 - Action Item (Todd, David): Inform all Scout leaders attending meetings of their requirement to complete Safe Sanctuary training prior to January 19th.

- Outings -- David
 - **Approved: Formation of Outings Committee (David Moore)**
 - Action Item: David to work with Todd, Mickey, and PLC to review plans for upcoming outings and work to get administrative tasks completed for scheduled outings, plus create plans for alternative day trips (within one hour of Atlanta) in case COVID makes outing infeasible. Also investigate ISLT training weekend with Mickey Smith. Share plans at next committee meeting.
 - January Outing: Rescheduled from MLK weekend to Jan 29-31.
 - Shooting Outing: Scheduled for February 19-21
 - District Camporee (or Troop Outing): Scheduled for March 26-28
 - Wilderness Survival: Scheduled for April 16-18

- Summer Camp
 - Location: Bert Adams
 - Action Item (Laurel): working to sync public school and private school calendars in order to choose best week in June for camp.

- Communications
 - **Approved: Formation of Communications Committee (Sue Anthony)**
 - Action Item (Sue): Work with Dylan and others in troop to start collecting information for a troop newsletter to be distributed in February and review alternatives to Shutterfly for troop knowledge management and recruiting. Share examples at next committee meeting.

- Advancement
 - **Approved: Formation of Advancement Committee (Brady Lum)**
 - Action Item (Brady): Working together with Todd and the PLC, convene a meeting of all adult leaders that impact advancement (ASMs, rank coaches, merit

badge coordinators, etc.) to ensure alignment and coordination.

- Tabled for Next Meeting
 - [BSA Scouter \(Adult Leader\) Code of Conduct](#)
 - [Leadership Workshop Output](#)