

Troop 455 Committee Meeting Minutes

7 December 2020

- Roll Call:
 - Shelly Hart
 - Dylan Miyake
 - Jody Brooks
 - Brady Lum
 - Laurel Miyake
 - Benedikt Schroeder
 - Sue Anthony
 - Jonathan Lathbury
 - David Moore
 - Todd Sharp
 - Pierce Pape

- Welcome New Members / Positions
 - David Moore – Outdoor Activities
 - Sue Anthony – Communications
 - Pierce Pape – Board of Review / New Scouts

- Administration
 - [Treasurer's Report](#) – Shelly
 - Scout Reimbursement:
 - Issue: How to reimburse this unique situation -- scout purchased and cooked for 4 other scouts to complete merit badge requirements, other families did not contribute to cover costs.
 - **Approved: Reimbursement of up to \$50 for this one time event.**
 - Action Item (Todd): Need to clarify and document limits and protocols for future cooking expenses for outings where we do not collect fees to cover costs for food.
 - Winter Camp
 - Issue: How should we invoice families for Winter Camp? Should we charge fees to cover Square costs? Should we offer the option to pay in two parts?
 - **Approved: Add 1-time (not split) payment option to Square to cover cost of camp plus Square fees (~\$207)**
 - Action Item (Shelly): Will add camp fees payment option to Square.
 - Action Item (Todd): Will distribute links to camp families so they can pay, plus inform troop of 4 open slots.
 - Rechartering

- Status: Dylan reports we are 99% complete, Todd reports one scholarship family which is covered in our budget.
 - Issue: Patrick Amevo has indicated he will not return to scouting, but we troop (Brady and Todd) will make efforts to keep him engaged.
 - **Approved: Patrick will be removed from the roster at rechartering, since his record does not get deleted, just goes inactive.**
 - Action Item (Todd and Brady): Reach out to Patricia Amevo to see if there is a way to get Patrick re-engaged with the troop.
 - Facilities Update – Jonathan / David
 - Status: David reports flood lights being installed this week on plaza for outdoor lighting. David is communicating with Pastor Will on how best to use church space for BSA events.
 - Reviewed: Document listing safe scouting protocols is presented to TC.
 - **Approved: Troop Committee agrees in principle to adopting COVID safety protocols in order to meet board of trustee’s requirements to use the gymnasium for troop events.**
 - Action Item: (David and Todd): Review and update of [Safe Scouting at Haygood COVID Protocols](#) to meet troop requirements. Formal adoption vote may happen via email to rapidly implement once finalized.
 - [Leadership Workshop Draft Agenda](#)
 - Reviewed: Dylan shared the agenda. We briefly shared our reactions. Dylan is open to feedback and suggestions. Todd reported PLC being energized about actively participating. TC wants to encourage 100% attendance.
- Troop 455 Adult Code of Conduct -- Dylan
 - [BSA Scouter Code of Conduct](#)
 - Status: Dylan is inviting TC to consider adopting Code of Conduct for adult leaders, in addition to BSA requirements. Will review and revisit during the January committee meeting.
 - Action Item (Committee): Review BSA Scouter code of conduct and come prepared in January to discuss formal adoption as-is or additional requirements for troop 455.
 - Background Checks for Outings
 - Tenting Arrangements
- [Scoutbook Migration Transition and Training Plan](#)
 - Reviewed: Brady reports current transition to Scoutbook. Wanting TC to look deeper at how best to utilize SB as it offers lots of functions and features.
 - **Approved: Migrating all calendar, event planning, payment system, communication to Scoutbook effective January 1st. Keep Shutterfly for photos and documents. Recognize that transition may take time and parallel communication and calendaring may be necessary until all parents are on Scoutbook.**

- Action Items:
 - Todd: Reinforce message and schedule training sessions with PLC
 - Brady: Schedule training sessions with parents and adult leaders
 - Shelly: Implement PayPal integration over winter break.

- Advancement
 - Virtual COH Patch Distribution
 - Action Item (Todd): Badges to be distributed to scouts in in-person COH on 12/19. Todd will deliver badges to any scouts not in attendance.
 - 2021 Boards of Review
 - Status: Pierce working with Brady to plan 2021 BOR calendar
 - Action Item (Pierce): Present the 2021 BOR calendar to the troop committee at the January meeting for adoption
 - December COH
 - **Approved: To be held outside on church grounds on 12/19 at 3pm**
 - Action Items:
 - David: Work with the church to arrange trailer, etc.
 - Jody: Decorations, staging and refreshments

- Camps
 - Winter Camp
 - Status: 10 of 14 slots open, Todd reports that invoice does not currently include adult leaders, will advise if this changes.
 - Summer Camp(s)
 - Status: Location and week TBD
 - Action Item (Todd): Todd to survey PLC to decide on camp location(s) and date(s).
 - High Adventure Camps
 - Philmont 2021
 - Status: Chad Polk leading, roster full
 - Seabase 2021
 - Status: David / Brady leading Sign up sheet is posted.
 - Action Item (Todd): Todd will send planning guidelines to David and Brady for planning purposes.

- Closing
 - [Troop 455 Google Drive](#) has numerous documents. Please review them and consult Dylan with any questions or concerns..